

**Bear Creek Township Special Meeting  
February 17, 2022**

Time: 3:34p.m.

Roll Call: Urman, Hoffman, Keiser, Radatovich, Golding

Others Present: Wayne Sundstrom, Lizzy Coats, Bryan Conklin

Employee Meetings:

The board did an annual review with each employee:

**Wayne Sundstrom:**

Keiser noted that the board is happy with Sundstrom's work. We will be equipping him with a new desk and computer this year. Sundstrom is happy with his position and recommended that Bear Creek consider hiring a mechanical/plumbing inspector.

**Lizzy Coats:**

Keiser noted that the board is happy with Coats' work.

**Bryan Conklin:**

Keiser noted that the board set up Conklin when he started with a new office. He recommended BS&A training when it becomes available. Conklin would like to see the board pursue a mechanical/plumbing inspector.

22/23 Budget Discussion

Using the budget and activity from the last two fiscal years (2020-21 and 2021-22), the board went through the budget item by item. The Board budgeted for the following departments: fire and sewer. The board will host a public hearing for the budget on March 2, 2022 at 6:45pm.

ARPA Letter

Keiser shared a draft letter to send to the county requesting matching money for our ARPA funds for some Bear Creek projects.

Cleaning Park Restrooms

The board would like to get a formal contract from Gray's Cleaning Service.

Adjournment: 5:23pm

Respectfully Submitted,

*Emma Radatovich*

Emma Radatovich, BCT Clerk