

## Township Employees

## Office Hours

### Assessor/Supervisor

Dennis Keiser  
373 N Division Rd  
Petoskey, MI 49770  
Phone: (231) 347-1311  
Fax: (231) 347-0738  
Email: [supervisor@bearcreektownshipmi.gov](mailto:supervisor@bearcreektownshipmi.gov)

8:00am-4:00pm  
Monday-Friday

### Township Secretary

Elizabeth Coats  
373 N Division Rd  
Petoskey, MI 49770  
Phone: (231) 347-0592 ext. 1  
Fax: (231) 347-0736  
Email: [secretary@bearcreektownshipmi.gov](mailto:secretary@bearcreektownshipmi.gov)

8:00am-4:00pm  
Monday-Friday

**\*Call the office before 11:30am to schedule inspections for the next day. 24 HOUR ADVANCE NOTICE REQUIRED.**

### \*Building Dept. Secretary/Treasurer

Connie Golding  
373 N Division Rd  
Petoskey, MI 49770  
Phone: (231) 347-3204  
Fax: (231) 347-0736  
Email: [treasurer@bearcreektownshipmi.gov](mailto:treasurer@bearcreektownshipmi.gov)

8:00am-12:00pm  
Monday-Friday

### \*Building Dept.

Bryan Conklin, Inspector  
373 N Division Rd  
Petoskey, MI 49770  
Phone: (231) 347-3204  
Fax: (231) 347-0736  
Email: [building@bearcreektownshipmi.gov](mailto:building@bearcreektownshipmi.gov)

8:00am-4:00pm  
Monday-Friday

### \*Electrical Dept.

Wayne Sundstrom, Inspector  
373 N Division Rd  
Petoskey, MI 49770  
Phone: (231) 347-3204  
Fax: (231) 347-0736  
Email: [electrical@bearcreektownshipmi.gov](mailto:electrical@bearcreektownshipmi.gov)

8:00am-10:00am  
Monday-Thursday

### \*Plumbing, Mechanical & Fire Suppression

Emmet County Office of Planning & Zoning  
Construction Resources  
3434 M-119 Suite E  
Harbor Springs, MI 49740  
Phone: (231) 348-1735

<u>*Sewer Dept.</u>	Contact Bear Creek Township 373 N Division Rd Petoskey, MI 49770 Phone: (231) 347-0592 Fax: (231) 347-0736	Call for Hours
<u>Blight Officer/Liquor Control</u>	Joe Villemure 373 N Division Rd Petoskey, MI 49770 Phone: (231) 347-0592 ext. 1 Fax: (231) 347-0736	Call for Hours
<u>Cemetery Board</u>	Contact Bear Creek Township Hall 373 N Division Rd Petoskey, MI 49770 Phone: (231) 347-0592 ext. 1 Fax: (231) 347-0736	Call for Hours
<u>Clerk</u>	Emma Radatovich 373 N Division Rd Petoskey, MI 49770 Phone: (231) 347-2455 Fax: (231) 347-0736 Email: <a href="mailto:clerk@bearcreektownshipmi.gov">clerk@bearcreektownshipmi.gov</a>	8:00am-4:00pm Monday-Friday
<u>Deputy Clerk</u>	Elizabeth Coats 373 N Division Rd Petoskey, MI 49770 Phone: (231) 347-2455 Fax: (231) 347-0736 Email: <a href="mailto:depclerk@bearcreektownshipmi.gov">depclerk@bearcreektownshipmi.gov</a>	8:00am-4:00pm Monday-Friday